



TEXTILE INSTITUTE OF PAKISTAN

APPLICATION FOR PAYMENT OF FEE IN INSTALMENTS

(WRITE IN BLOCK LETTERS)

STUDENT'S NAME: _____ REG # -

FATHER'S NAME: _____ SECTION:

TERMS & CONDITIONS

1. The fee can be paid up to a maximum of three instalments.
2. Late payment fee of Rs. 2,000/- will be applicable after the due date of each instalment.
3. Students with a track record of late payments will not be entertained.

DECLARATION & UNDERTAKING

I, _____ father / guardian of _____, hereby declare that due to certain financial constraints, it is not possible for me to pay the fees of my son/daughter/ward in lump sum. I therefore request you to kindly allow me to pay the fees in three instalments. I have also read and understood the above mentioned terms & conditions and I undertake to abide by them.

SIGNATURE OF FATHER / GUARDIAN

DATE

INSTALMENT PLAN

INSTALMENT	AMOUNT (RS.)	DUE DATE
<i>First</i>		<i>20th January 2011</i>
<i>Second</i>		<i>5th March 2011</i>
<i>Third</i>		<i>20th April 2011</i>

APPROVAL

STUDENT RECORDS OFFICER

ACADEMIC COORDINATOR